

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Monday – September 19, 2016

ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit No. 13 was called to order by President Ray Richards on Monday, September 19, 2016, at 8:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Previous public notice was given in the Star-Herald on Saturday, September 10, 2016. Budget Document was uploaded to the ESU #13 website on Friday, September 9, 2016.

President Richards referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Steve Diemoz, Pat Dobry, Patricia Jones, Bill Knapper, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Rosalene Tollman, Marilyn Wimmer, Dr. Jeff West-Administrator, Jodi Walker-Business Manager, Doris Christensen-Clerk/Treasurer. Guests: Scott Marsh, Kerry Mehling.

Absent: Don Egging.

Moved by Sinner, seconded by Marx, that absent Board member Don Egging be excused. Aye: Diemoz, Dobry, Jones, Knapper, Marx, Millette, Richards, Sinner, Tollman, Wimmer. Nay: none. Absent: Egging. Motion passed.

Moved by Dobry, seconded by Tollman, that the agenda be approved with corrections to the calendar. Aye: Dobry, Jones, Knapper, Marx, Millette, Richards, Sinner, Tollman, Wimmer, Diemoz. Nay: none. Absent: Egging. Motion passed.

Moved by Sinner, seconded by Dobry, that consent action items be approved as listed (minutes of regular meeting, treasurer's report, fund balance report, budget summary, claims). Aye: Jones, Knapper, Marx, Millette, Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry. Nay: none. Absent: Egging. Motion passed. The following General Fund claims were approved for payment:

Ck. No.		
5837	Payroll Account	674,410.73
5838	CenturyLink Communications, Inc.	1,123.86
5839	CenturyLink Communications, Inc.	715.21
5840	Charter Communications	3,262.96
5841	Charter Communications	239.00
5842	Chase Card Services	1,487.77
5843	City of Bridgeport	237.38
5844	City of Scottsbluff	137.44
5845	City of Sidney	118.70
5846	City of Terrytown	40.56
5847	Great Plains Communications	2,150.00
5848	Nebraska Public Power District	145.22
5849	SourceGas Distribution, LLC	186.90

5850	SourceGas Distribution, LLC	109.57
5851	SourceGas Distribution, LLC	62.02
5852	SourceGas Distribution, LLC	101.13
5853	Viaero Wireless	2,436.76
5854	Wells Fargo	296.76
5855	Allo Communications	925.36
5856	City of Gering	427.41
5857	City of Sidney	1,021.76
5858	Allo Communications	1,998.98
5859	Birch Communications	274.31
5860	Nebraska Public Power District	1,713.60
5861	21 st Century Equipment, LLC	3,300.00
5862	Aguallo, Maria	43.20
5863	Ahlers Baking, Inc.	82.67
5864	Anderson, Kay	330.00
5865	Anita's Greenscaping, Inc.	1,694.75
5866	ASCD	229.00
5867	Autozone, Inc.	5.44
5868	Baker & Associates	925.00
5869	Barracuda Networks	3,298.00
5870	BCOM Solutions, LLC	475.00
5871	Benzel Pest Control	95.00
5872	Benzel Pest Control	360.00
5873	Berreth, Jacinth	226.84
5874	Best Plumbing	259.77
5875	Best Western Plus Sidney Lodge	445.00
5876	Bradley, Samantha	516.28
5877	Bridgeport News Blade	8.31
5878	Brown & Saenger	9,490.58
5879	Capital Business Systems, Inc.	1,353.53
5880	Cardmember Service	8,757.32
5881	Carter, Ivisann	112.32
5882	Case, Rhonda K.	759.78
5883	Cash-Wa Distributing	1,374.76
5884	CDW Government, Inc.	3,356.82
5885	Cengage Learning	928.55
5886	Chase Card Services	3,083.14
5887	Cheney, Amy	148.80
5888	Cherry County Ag Society	50.00
5889	Chuck Elley Presentations	1,137.50
5890	Circle C. Mart	264.06
5891	City of Gering Landfill	76.74
5892	City of North Platte	264.00
5893	City of Scottsbluff	2,162.76
5894	City of Sidney	208.91
5895	Cody Depot Inn	125.00
5896	Comfort Inn – Valentine	99.00
5997	Community Action Partnership – WN	8,856.25
5898	Copley, James L.	45.55
5899	Lincoln Marriott Cornhusker	312.00
5900	Country Inn & Suites – Lincoln	89.00
5901	CSC Conferencing	134.65
5902	Culligan of Scottsbluff	106.53
5903	Culligan Water Conditioning	14.95
5904	Cynthia E. Jennett	1,093.81
5905	Cytek Media Systems, Inc.	30,407.22
5906	D & H Electronics Supply	97.45
5907	Doris Christensen – Educational Service Unit No. 13	198.20
5908	Das State Accounting – Central Finance	1,725.96

5909	Dell Marketing	3,615.41
5910	Diamond Vogel Paint Center	228.42
5911	Douglas, Kelly, Ostdiek, Ossian, P.C.	560.00
5912	Eakes Office Solutions	149.29
5913	Educational Service Unit No. 10	845.07
5914	Educational Service Unit No. 4	250.00
5915	Educational Service Unit No. 6	26.74
5916	Educational Service Unit No. 13	4,508.46
5917	Educational Service Unit No. 13	4,262.53
5918	EL Achieve	928.40
5919	Embassy Suites – Lincoln	744.00
5920	Enriquez, Clemente	150.00
5921	Void	
5922	Fisher, Samantha	882.92
5923	Francisco's Bumper to Bumper, Inc.	2,519.52
5924	Fremont Motor Company	1,495.72
5925	Frenchman Valley Cooperative	263.13
5926	Garza, Brenda	210.06
5927	Gering Public Schools	262.85
5928	Gering Public Schools	911.40
5929	Gering Public Schools	700.00
5930	Gering Subway #7881	480.00
5931	GNMSS Hyannis	374.00
5932	Hampton Inn & Suites – Scottsbluff	225.60
5933	Hampton Inn – Kearney	803.00
5934	Hascall, Greg	336.00
5935	Hilliard, Jaymie	1,217.87
5936	Holiday Inn Express – Kearney	99.95
5937	Holiday Inn Express Hotel & Suites	205.00
5938	Home Depot Credit Services	62.75
5939	Hometown Leasing	1,293.90
5940	Houghton Mifflin Company	480.68
5941	Hyannis Area Schools	16.75
5942	Ideal Linen Supply	391.39
5943	Ideal Linen Supply	1,246.03
5944	iNACOL Symposium	485.00
5945	Insight Public Sector, Inc.	4,403.36
5946	Jenne, Thomas	512.28
5947	JNJ Steamway	1,600.00
5948	John Baylor Test Prep	26,845.00
5949	John W. Maag	4,000.00
5950	Johnson Hardware Company, LLC	504.00
5951	Kaplan Early Learning	576.57
5952	Kimball County Treasurer	295.38
5953	Kimball Health Services	1,187.00
5954	Kinney, Krystal	150.00
5955	KSB School Law	1,040.00
5956	KSID Radio	50.00
5957	Learning Forward Nebraska	91.50
5958	Loghry, Janet	173.88
5959	Lopez, Jennifer R.	40.00
5960	LR4, LLC	500.00
5961	Lukassen, Barbara	108.00
5962	MailFinance	187.58
5963	Marie's Embroidery	136.87
5964	Meat Shoppe	258.04
5965	Menards	296.96
5966	Mendez, Michaella Anne	150.00
5967	Minatare Public Schools	195.34

5968	Minatare Public Schools	346.50
5969	Miravia	1,172.25
5970	Mitchell Public Schools	208.00
5971	Molina, Cindy M.	90.00
5972	Morrill Public Schools	522.50
5973	Munroe-Meyer Institute	75.00
5974	NASB ALICAP	133,990.00
5975	National Art & School Supplies, Inc.	7.41
5976	NCS Pearson	255.46
5977	NE DOL/Boiler Inspection Program	24.00
5978	Nebraska Association of School Boards	216.00
5979	Nebraska Career Education & Innovation Foundation	35.00
5980	Nebraska Council of School Administrators	215.00
5981	Nebraska Department of Education	25.00
5982	Nebraska Public Power District	81.43
5983	NebraskaLink	11,794.50
5984	NMC Exchange, LLC	558.60
5985	O'Hare, Jennifer	150.00
5986	O'Reilly Automotive, Inc.	132.68
5987	Off Broadway Business Products	87.53
5988	Ogden, Jeanne	85.00
5989	One Source	400.00
5990	Panhandle Collections, Inc.	35.00
5991	Panhandle Cooperative Association	1,936.15
5992	Panhandle Cooperative Association	3,446.86
5993	Panhandle Health Group	550.00
5994	Paul Reed Construction & Supply	6.12
5995	Pitney-Bowes Global Financial Services	130.00
5996	Pizza Hut of Scottsbluff	45.49
5997	Platte Valley Creamery	229.10
5998	Purchase Power	35.17
5999	Randy's Auto Care, LLC	64.77
6000	Region V	50.00
6001	Rios, Irma	62.50
6002	Roods Tire Center, LLC	155.49
6003	Rosetta Stone, LTD	247.50
6004	Rusch's General Contracting, LLC	228,168.65
6005	Rutherford, Shana	1,287.92
6006	S.A. Foster – Sidney	113.96
6007	Sandberg Implement, Inc.	277.73
6008	Sandhills News, Inc.	35.00
6009	Scholastic, Inc.	407.74
6010	Scotts Bluff County Handi-Bus	50.00
6011	Scottsbluff Public Schools	12,674.32
6012	Scottsbluff Public Schools	236.65
6013	Sidney Glass & Signs	190.00
6014	Sidney Public Schools	870.32
6015	Sioux Villa	100.00
6016	SOAR Pediatric Therapy, LLC	2,430.98
6017	Sonny's Super Foods	193.57
6018	Sonny's Super Foods	465.00
6019	Staman, Jenise	125.00
6020	Staples Credit Plan	202.61
6021	Star-Herald	1,869.09
6022	Western Nebraska Housing Opportunities	475.00
6023	TAESE/USU	235.00
6024	Teen Ink	430.00
6025	Terrell, Roseanna	43.10
6026	The Physics Classroom	75.00

6027	Theradapt Products, Inc.	2,218.70
6028	Todd McBride	712.50
6029	Trussell, Karen	350.00
6030	Twin Cities Development Association, Inc.	95.00
6031	United Way	10.00
6032	Void	
6033	University of Nebraska – Lincoln	375.00
6034	Van Newkirk, Jan	1,300.00
6035	Vandamme, Kathryne	21.00
6036	Verizon Wireless	725.92
6037	Verizon Wireless	271.23
6038	Verizon Wireless	192.50
6039	Verizon Wireless	449.54
6040	Verizon Wireless	109.02
6041	VISA	4,744.54
6042	Volunteers of America – Lewellen	105.00
6043	Warburton Construction	4,000.00
6044	Western Cooperative Company	22.70
6045	Western Nebraska Moving & Storage	954.00
6046	Western Nebraska Moving & Storage	200.00
6047	Western Nebraska Community College	361.25
6048	Western Nebraska Community College	6,213.85
6049	Wesley W. Wood	433.00
6050	Western State Bank	185,000.00
6051	Charter Communications	116.90
6052	City of Bridgeport	266.16
6053	Great Plains Communications	7,233.32
6054	Nebraska Public Power District	163.57
6055	SourceGas Distribution, LLC	119.98
6056	SourceGas Distribution, LLC	62.02
	TOTAL	\$1,482,535.74

Calendar:

1. **October 18, 2016** – Regular Meeting – 7:00 PM – ESU #13 Center.
2. **September 21, 2016** – ESU Administrative Advisory Council Meeting – ESU #13 Center – 10:00 AM – Dr. Matt Blomstedt, Commissioner-NDE.
3. **November 16-18, 2016** – Annual State Education Conference – La Vista Conference Center/Embassy Suites.
4. **December 1-3, 2016** – 2016 AESA Annual Conference – Savannah, GA.

Public Forum – no items.

Reports:

Kerry Mehling:

Kerry presented further information on the two Head Start waivers to be submitted to the Office of Head Start regarding class size (five-day program) and teacher qualifications (interim CDA credential).

Moved by Knapper, seconded by Wimmer, that the Board submit a waiver to the Office of Head Start for Public School Partnerships regarding Head Start Performance Standards 45 CFR 1306.32, 1306.33, 1306.34 and 1306.35 as they relate to class size. Aye: Jones, Knapper, Marx, Millette, Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry. Nay: none. Absent: Egging. Motion passed.

Moved by Knapper, seconded by Marx that the Board submit a waiver to the Office of Head Start regarding the Head Start Act 648 A(a)(4)(B) as it relates to teacher qualifications for a Head Start teacher. Aye: Knapper, Marx, Millette, Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry, Jones. Nay: none. Absent: Egging. Motion passed.

Reports: (continued)

Administrator's Report:

Construction Update:

- Working on issues with security and HVAC systems.
- Moving into the completed addition has been successful. Employees are getting settled.

Millings in Parking Lots:

- This has been completed.

NASB Area Membership Meeting: (Tollman, Diemoz, Millette, West)

- Engaging Every Board Member (Encourage mentoring for new Board members prior to taking office.)
- Where Does the Money Go? (Increased allocation of state's budget to corrections and Medicaid; need for tax reform.)
- Hiring Requirements (Jim Luebbe) (With knowledge of misconduct comes responsibilities.)
- School Policies (Reference to "parents" extended to "family members.")
- Student Memorials (appropriateness)
- School Safety (assessing school safety; workers compensation)
- Creating a Vision for Nebraska's Future
- Awards Recognition

Labor Relations Conference: (Millette)

- Response to Emergencies (Who speaks to the media?)
- Maintaining Positive Attitudes during Adverse Situations
- Obamacare (follow the guidelines)
- Diminishing Number of New Teachers (economic issue; base pay)

Head Start/Early Head Start:

- Policy Council Meeting Minutes and Director's Report for August 2016 were uploaded to the website for the Board's review.

Old Business – none.

New Business: Moved by Knapper, seconded by Wimmer, that the Board approve the ***Resolution*** to increase restricted funds authority by an additional 1%. Aye: Marx, Millette, Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry, Jones, Knapper. Nay: none. Absent: Egging. Motion passed.

Moved by Richards, seconded by Sinner, that the Board approve the proposed 2016-2017 budget for the operation of ESU #13 in the amount of \$16,046,576. Aye: Millette, Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry, Jones, Knapper, Marx. Nay: none. Absent: Egging. Motion passed.

Moved by Knapper, seconded by Sinner, that the Board approve the **Resolution** setting the 2016-2017 property tax request at \$1,864,785.99. Aye: Richards, Sinner, Tollman, Wimmer, Diemoz, Dobry, Jones, Knapper, Marx, Millette. Nay: none. Absent: Egging. Motion passed.

Moved by Sinner, seconded by Wimmer, that the Board approve the above-listed minutes as read. Aye: Sinner, Tollman, Wimmer, Diemoz, Dobry, Jones, Knapper, Marx, Millette, Richards. Nay: none. Absent: Egging. Motion passed.

President declared regular meeting adjourned. Next regular meeting will be held Tuesday, October 18, 2016, at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary